

Board of Directors of the Trujillo Trail DWID, SCC Arizona
Meeting Minutes, April 13, 2024 at 9:00 A.M. MTS Time via Zoom



1. Call to Order & Roll Call. Meeting called to order at 9:00 a.m. MST. J. Combo, D. Luckadoo and J. Jenkins were present. M. Flanders was also present.

2. Approval of Agenda. J. Combo made a motion to approve the agenda. The motion was seconded and unanimously approved.

3. Approval of Minutes of April 13, 2024 Meeting. J. Combo asked for comments. J. Jenkins noted an addition to the language in paragraph 3 to include repair or replacement. J. Combo made a motion to approve the Minutes as amended. The motion was seconded and unanimously approved.

4. Chair, Board Members and/or Treasurer and Clerk Report. J. Jenkins and J. Combo attended a meeting yesterday with 120 Water Group which was hired by ADEQ through grant funding to support us in identifying whether we have any lead or galvanized piping in our infrastructure. It goes beyond our distribution lines to the lines that go to the houses being served as well. An inventory will be done. A data file will be generated by them. We will need to identify all the locations of the meter boxes. J. Combo is going to ask Mike Luebke if he has the data on his computer, so that it can be updated. We need to show where the meter boxes are on Rock Canyon starting by the Hill property and Tirso Lane along with the other meters in the system. This was the initial meeting, and the inventory needs to be completed by October 15th. 120 Water Group will be sending us a link to input the information and will be assisting us in getting the information required by ADEQ.

An email was sent from WIFA to E. Stubbs indicating that there was interest on our reserve account and our reserve account stands at \$596.33.

5. System Operator Report. The system has been running well and we have not had to haul water. We are keeping up with production and use. There was a glitch in the flow electronics indicating that there might be a leak in the system, however, it was determined that it was just a blip in the electronics. As summer and the dry season comes, we need to continue to stress conservation.

6. Call to the Public. None

7. Discussion and possible action regarding engaging Bobby DeAngelo to be project manager overseeing the pipeline project. It is recommended that we use him, as he is familiar with our contractor and this kind of project, and he can keep us on track and make sure that things are proceeding the way they should. When we used him before it was either \$75 or \$85/hour with travel being at \$45/hour. He can assist with the beginning of the job with the Davis-Bacon requirements, which SEAGO will also assist with, getting the proper signage up and spot checking for quality control. The pipeline needs to be tested while under construction to check for leaks along the way and not just at the end. Bobby would need to work out that protocol to ensure that it is properly done. Ed and David could work with Bobby to figure when we need to have him at the project. J. Jenkins made a motion that we hire Bobby DeAngelo as project manager for the construction phase with KE&G, with a cap of \$5,000 and \$45 for travel and \$75 or \$85 (whichever

was the previously agreed upon fee) for the working aspect of his contract. The motion was seconded and unanimously approved.

Bobby DeAngelo should be at the Preconstruction Conference.

8. Discussion and possible action to help Keith Brown install a code reader to power the gate to enter his property to store pipeline construction materials. J. Combo spoke to Keith Brown who indicated that the gate only opens with a remote presently. If KE&G indicates that they want to use Keith's property for staging, they would need to install a code reader so that they can access the gate without a remote at their expense, because they then won't have to bring materials down from Tucson. If any earth work will be needed in order to store and access materials that would be discussed between Keith Brown and KE&G and also at KE&G expense. This will be discussed at the Preconstruction Conference. J. Jenkins has the remote so that it will be available for the pre-construction meeting.

9. Discussion and possible action regarding authorization by a board member to attend a Preconstruction Conference with SEAGO and KE&G as well as to sign a Notice to Proceed and provide that to KE&G. Because J. Jenkins or D. Luckadoo are more knowledgeable, at least one of them should be at the Preconference Conference. KE&G is checking on some long lead items. We need to confirm a date that at least one of the board can attend, as well as Robin of SEAGO, KE&G, and Bobby DeAngelo. There is something in the Notice to Proceed that has a time frame included. We need to check to see if there is a time frame for completion in our contract. KE&G is checking to see when they can get the necessary materials to begin the project. David will be in touch with Bobby DeAngelo. J Combo will provide all of the contact information for the various entities so that David can work to get a firm date for the Preconstruction Conference. A motion was made that any one of the three board members will arrange for and attend the Preconstruction Conference with SEAGO, KE&G and Bobby DeAngelo, and is authorized to sign the Notice to Proceed and provide that Notice to KE&G and SEAGO, The motion was seconded and unanimously approved.

10. Discussion and possible action to begin determining elements and amounts to include in a new budget for fiscal year 2024/2025 to be proposed later this fiscal year. Our fiscal year budget needs to be finalized by the end of June. Rates and Fees can be done anytime. E. Stubbs is working on the budget. There may be items that are concerned with the pipeline construction. This will be tabled for the next meeting.

11. Announcements.

11.A Next meeting date: To Be Determined

11.B Future Agenda Items: KE&G issues, 2024/2025 Budget, Bender-Elias request for refund, Lead and Galvanized pipe inventory.

12. Executive Session.

13. Adjournment: D. Luckadoo moved to adjourn the meeting. Motion was seconded and unanimously approved. The meeting was adjourned at 9:49 AM.