

Board of Directors of the Trujillo Trail DWID, SCC Arizona
Meeting Minutes, June 7, 2024 at 1:00 P.M. MTS Time via Zoom



- 1. Call to Order & Roll Call.** Meeting called to order at 1:03 p.m. MST. J. Combo, D. Luckadoo were present. E. Stubbs and F. Cassidy were also present. J. Jenkins joined later 1:10
- 2. Approval of Agenda.** J. Combo made a motion to approve the agenda. The motion was seconded and unanimously approved.
- 3. Approval of Minutes of April 27, 2024 Meeting.** J. Combo made a motion to approve the Minutes as amended. The motion was seconded and unanimously approved.
- 4. Chair, Board Members and/or Treasurer and Clerk Report.** None
- 5. System Operator Report.** Not discussed
- 6. Call to the Public.** None
- 7. Discussion and potential action** about preliminary budget and elements for fiscal year 2024/2025 along with rates and fees to be proposed later in June 2024 including tentative approval of same waiting for final review and approval. There is a deficit of \$17,094. The Rates and Fees and Annual Budget Notice will be posted in Nogales International twice with date and location. The Public Hearing is proposed to be on the 26th of June. Notice will be posted in the Nogales International this coming Friday and the following Friday. The Board cannot approve the budget for 2024/2025 until the Public Meeting has been held. The budget can be tentatively approved and will not be official. It can be posted as a proposed/tentative budget on the website. The budget can be adopted at the public hearing. If there are tweaks from the public hearing, that can be done at the time. The budget needs to be presented as soon as adopted. ~~to~~ the Board of Supervisors needs to approve any assessments by the 3rd Monday in August. A copy of the proposed budget will be included in the notice that will be sent to the membership of the district. The notice of the public hearing for Rates and Fees and Budget will also be posted in three places in the District. Rates and fees can't be raised at the public hearing but can be lowered. J. Combo made a motion to approve the Budget and Rates and Fees for 2024/2025 on a tentative basis to be ratified at the Public Hearing. Seconded and unanimously approved.

There is still \$78,900 in cash at year end even though we are running a deficit.

- 8. Discussion and possible action** regarding KE&G progress on starting construction of pipeline as well as updates from Director Luckadoo and Ed Stubbs on work performed by Cedar Creek Services and what Director Luckadoo and Ed Stubbs are ordering for 42 ASR yard within the budget approved at the last meeting that would be used in that yard. D. Luckadoo informed the Board that he didn't have an update on KE&G. In the next couple of weeks. the flow meter and enclosure will be orders. We need to know what the lead time would be. It should be 6 to 8 weeks, as we don't know KE&G's schedule.

The invoice from Dan ~~Hought~~ Haught was received for work done on 42 ASR yard and it was for under \$2,000. It included materials. Dan may still be looking for some screens. We should probably talk about

what is

needed with regard to the tanks. At some point the tank should probably be plugged and filled to the top, and sanitize it with bleach.

9. Discussion regarding participating in the November 2024 election as well as approach(es), including manner of approach(es), for possible candidates, to opt out of general election. J. Combo shared the Call for Elections. This needs to be sent to all members of the District by regular mail and E. Stubbs will send it via email to all the members of the District. We have all of the addresses for the members of the District. Nominations need to be done by the 8th of July. There is a nomination petition that will be sent out as well. J. Jackson and J. Combo's positions will be running out the end of this year. We need to notify the County by July 23rd whether or not we will be having an election. The write in period ends on the 22nd. If there are no other nominations beside Jenkins and Combo, the Board of Supervisors will receive their nominating petitions and they then resolve that these parties are elected. Frank made a correction to the Call for Elections from end to expire. To enlarge the Board from 3 to 5, a petition needs to be presented to the Board of Supervisors. ARS 48-1012 (f) as to reorganizing. An election is required for an increase in the number on the Board of Directors. The County needs to approve any all-mail election, should that happen.

10. Discussion and possible approval to reimburse Director Combo a total of \$77.11 for 2 combination locks and one can of blue paint to mark key system water valves (\$46.44) and 3 gallons of disinfecting bleach used to treat possible contamination due to modifications in the tank at 42ASR (\$30.67). Expenses were approved for reimbursement. We should keep at least 5 gal. of bleach in the yard.

Bobby DeAngelo should be at the next meeting. We should have an update for the members prior to the discussion of Rates and Fees and the Budget.

Rock Canyon was mentioned. As of now, it is not being used, so there is really nothing to share with the District membership. Rock Canyon is POE3; 42ASR is POE 4.

11. Announcements.

11.A Next meeting date: June 26, 2024

11.B Future Agenda Items: 120 Water, valve boxes, etc.; voting update; pipeline update; 2024/2025 budget

12. Executive Session. None

13. Adjournment: J. Jackson moved to adjourn the meeting. Motion was seconded and unanimously approved. The meeting was adjourned at 1:56 PM