

Board of Directors of the Trujillo Trail DWID, SCC Arizona
Meeting Minutes, January 6, 2024 at 9:00 A.M. MTS Time via Zoom



1. **Call to Order & Roll Call:** Meeting called to order at 10:04 a.m. MST. J. Combo, D. Luckadoo, and J. Jenkins were present. Also present were F. Cassidy, E. Stubbs, K. Stubbs and M. Flanders.
2. **Approval of Agenda:** J. Combo moved to approve agenda, Seconded and unanimously approved.
3. **Approval of Minutes of November 16, 2023 Meeting:** Tabled for January 14, 2024 meeting.
4. **Chair, Board Members, and/or Treasurer and Clerk Reports.** Summary of current events. There has been some input from the members about billings being sent out and then pulled back to be reset. This issue has been resolved. J. Combo also told the board that he has two new invoices that he paid. One for Zoom and one for Dropbox. He discussed that ASPOA and TTDWID are sharing the cost of Zoom. Reimbursements for charges to TTDWID have been approved by the Board.
5. **System Operator Report:** J. Jenkins mentioned that D. Luckadoo and Camille responded to an issue and he is continuing to open and close the community valve at Echo Canyon to maintain appropriate levels. We have not had to haul water since October. At the current production levels and usage levels we are getting by. J. Combo has not looked lately at water levels at 42 but will check that to keep the air out of the tank.
6. **Call to the Public:** No public was in attendance. We discussed the intricacies of responses from the Public. Responses to criticisms can be addressed and agenda items can be addressed when that agenda item comes up.
7. **Discussion Regarding SEAGO Knowledge** if any, of water meter improvement projects and amount of any principal forgiveness available as well as input from WIFA on same and ability to finance it and any potential impact of doing it as well as pipeline project: J. Combo spoke with Keith Denis at SEAGO to find out about grants for water meters, Keith suggested he contact WIFA. WIFA indicated that they could provide funding for the updated water meters with forgivable principle. WIFA also indicated that we qualify as a disadvantaged community per their policy for funding purposes, therefore we can receive a forgivable amount of funding for that purpose. There is a water conservation grant fund. He discussed that the pipeline is the most important item for us. We could deal with them both at the same time. We do need to get a couple of meters with corporation stops soon.
8. **Discussion Regarding feedback from sole bidder regarding revisions to reduce cost of pipeline, WIFA** regarding ability to increase loan or get a new one to finance larger costs of afford a lower price that bid for original scoped project, and project engineer on more barebones project. J. Jenkins spoke with WIFA but has been disappointed with their response. WIFA indicated earlier that we could get a larger loan, but we do not have a clear idea of how to proceed. On the contracting side he did speak with Hunter Construction who was the sole bidder at 1.6 million. They did indicate they could whittle off about \$100,000. If we could get an easement on the north side of the road it could save an additional \$300,000. Such an easement could cost between \$38,000 and 50,000. Daniel Horton indicated that that would not be worth \$50,000 and we should leave it where it is. J. Combo has seen that Tony has surveyed and sold several of the parcels on the north

side and some preliminary work has been done on them. It doesn't appear that any of the parcels along Aliso Springs Road have been sold. It does appear that the transformer boxes are quite far back so the easement would have to be pretty far back. The whole issue of purchasing the easement can be problematic. We should talk to Tony to see if a 20-foot easement would be possible and at what cost. The easement might actually have to be 60 feet, so we are north of the UniSource easement. Another question could be if the cost of an easement would be under the loan.

D. Luckadoo and E. Stubbs have been working on scaling down the scope of the project with a pipeline as it shows on the present plan, removing the automation, which can be added later and there are some cellphone options. There would be a single pump at 42 which could be manually turned on and off and that can be automated in the future. This would eliminate the cost of water hauling. The piping material west of the gas pipeline would be changed from C900-200 pipe to C900-100 which is a 150PSI rated pipe which will be a lot cheaper and is all we need at that point. When we come into the yard at Trujillo Trail, we will run the pipe above ground by the horizontal tank and run it up to the vertical tank. We will make all of the ADEQ requested changes at the well and pressure tank. We are not epoxy coating the pressure tank. We are installing an ultrasonic flow meter which is accurate within a half of percent. We removed the pressure system at 42 which can be installed later. There will be a T at the top of the tank at Trujillo Trail, so we can run a line from one tank to the other at a future time. In theory this can be fully executed and completed for under \$700,000. The reduced scope needs to be run by ADEQ before putting out to bid, which the engineering firm can do for us again. The scaled scope should also include a stub at the manifold so that we could put in another pump if we choose to do so.

9. Discussion and Possible Action regarding approval Board approval to file a new request for bids for a reduced scope pipeline project. D. Luckadoo made a motion to have Alan at Team Converse send the reduced scope package to ADEQ for approval. Seconded and unanimously approved.

D. Luckadoo made a motion to send the reduced scope package to SEAGO in order to prepare a bid package to put it out to bid so that we can keep the project cost at the \$700,000 that we are approved for. Extending the bid time to three weeks from two weeks and remove the requirement for the field visit unless requested. Seconded and unanimously approved.

WIFA will be advised and sent copies of all correspondence.

10. Announcements:

10.A Next Meeting Date: November 14, 2024, at Tubac Community Center in Room B3. In person and via Zoom.

10.B Future Agenda Items: approval of minutes of November 16, 2023 and January 6, 2024 meetings provide a financial overview for the district; provide an overview of TTDWID – where we came from, what is being done now with the pipeline and our plans for the future.

18. **Executive Session:** None Required.

19. **Adjournment:** J. Combo moved to adjourn the meeting at 11:11a.m., Seconded and unanimously approved.