

Board of Directors of the Trujillo Trail DWID, SCC Arizona  
Meeting Minutes, July 17, 2023 at 5:00 P.M. MTS Time via Zoom



1. **Call to Order & Roll Call:** Meeting called to order at 5:00 p.m. MST. Board Members J. Combo, D. Luckadoo and J. Jenkins were present. Also present were E. Stubbs, F. Cassidy M. Flanders, Debbie Cole, Peter Tarzian, Dawn Tarzian, Gail Goggins, Matt Utecht, Karol Stubbs, Elaine Bender, Emilio Falco, and James Cook.
2. **Approval of Agenda:** J. Combo moved to approve agenda, seconded and unanimously approved.
3. **Approval of Minutes** of the June 27, 2023 Meeting: J. Combo moved to approve the minutes, seconded and unanimously approved.
4. **Chair, Board Members, and/or Treasurer and Clerk Reports.** Summary of current events. The Chair, J. Combo, reported he renewed the PO Box, at no charge. He also sent revised loan documents to WIFA. He had to correct some incorrect resolution numbers and initial the corrections before sending. He also reported on efforts to open a savings account. There were no other reports.
5. **System Operator Report:** J. Jenkins reported that he had closed off the Echo Canyon Yard to permit it to recover. It was at about 25% full. He also reported that our consumption has been exceeding well output and that we had hauled 69,000 gallons of water in June.
6. **PUBLIC HEARING: Discussion and Possible Action** regarding rates and fees. The Public Hearing was opened. Members Dawn Tarzian, Gail Goggins, Matt Utecht, Jim Cook, and Elaine Bender made comments. Member Dawn Tarzian had sent a detailed proposal to the Treasurer and the Chair, and she talked about it during the Public Hearing. F. Cassidy notified the Board and Members that rates and fees could be re-noticed and changed. Hearing no further comments during the Public Hearing, J. Combo closed the Public Hearing regarding rates and fees. The Board then discussed several possible options to cover water hauling. J. Combo shared a series of Excel worksheets showing the hypothetical impact of the various options represented by each worksheet if the water hauling surcharge had been applied for the June 2023 bill. No member names were listed on any of the worksheet tabs; rather just Tiers 1-4 were shown with anonymous usages within each tier. The noticed rates and fees restricted what could be approved by Board Resolution. J. Jenkins made a motion to adopt a hauling surcharge for Tier 3 and Tier 4 customers according to the Proportional Buckets tab of the Excel spreadsheet shown at the meeting for the amount of water hauled after July 18. The motion passed by a vote of 2 to 1 (D. Luckadoo voting no).
7. **PUBLIC HEARING: Discussion and Possible Action** regarding fiscal year 23/24 budget. The Public Hearing regarding the fiscal year 2023-2024 annual budget was opened. Dawn Tarzian asked where one could find the starting points for that budget; i.e., where the 2022-2023 fiscal year budget end up. E. Stubbs reported that the CPA was preparing his report and the end of fiscal year 2022-2023 report should be available relatively soon. There were no other comments so J. Combo closed the Public Hearing. J. Combo made a motion to adopt the revised fiscal year 2023-2024 annual budget that had been noticed and available at the website. The motion was seconded and approved unanimously.

8. **Discussion and Possible Action** regarding the bid package, standard specifications to be included in the invitation to bidders for the pipeline project, SEAGO help with same, their timing estimate and details plus coordination with SEAGO and Team Converse. and follow up meetings with Team Converse and SEAGO. J. Jenkins said the follow up meeting with SEAGO and Team Converse was a good meeting and that Bobby DeAngelo had also participated. J. Jenkins identified the need to have a location to open bid packages, suggested the Tubac Community Center, and asked J. Combo to provide an address.

9. **Discussion and Possible Action** regarding request for bids to construct pipeline. J. Jackson said it was proceeding.

10. **Discussion and Possible Action** regarding Project Manager, Bobby DeAngelo and his continued use on an as-needed basis during the pipeline project. The Board had already approved the use of Mr. DeAngelo, his fee amount, and a maximum amount and were comfortable with Mr. DeAngelo's continued use.

11. **Discussion and Possible Action** regarding Board resolution approving pipeline easement from Alhaurin parcel to Trujillo Trail yard and any associated expense. Jim LaPuzza has provided a legal description and map, and F. Cassidy has provided a draft agreement. F. Cassidy was requested to add some additional language to the agreement. J. Combo had received a bill from Mr. LaPuzza. E. Stubbs was requested to pay the amount. D. Luckadoo will coordinate with Alhaurin to obtain a signed easement agreement.

12. **Discussion and Possible Action** regarding non-WIFA scope of this project, for example modifying the storage tank at the 42ASR yard including epoxying the tank, modifying the supply to the private facility at 42ASR yard, how to get that work done, selection of a contractor to get the non-WIFA work done ahead of or outside of the WIFA project. We can add components to the scope, but it is believed that this work is included in the package. We can always make them a separate item if we need to do so. J. Jenkins and D. Luckadoo confirmed this is within the scope of Team Converse's work and payment of their fee from WIFA and that it was requested that there be a discrete line item in the bid package.

13. **Discussion and Possible Action** regarding obtaining insurance, both Director and Officer and general insurance for TTDWID. Tabled

14. Call to the Public. Jim Cook asked if members could see the plans for the pipeline. J. Jenkins said that there would be a way to see them. Mr. Cook commented about all the work going on in Arizona about expansion of fiber including down I-19. He asked if a possibility existed of putting conduit for fiber cable in the pipeline trench. J. Combo volunteered to discuss that with Mr. Cook. There were no other comments from the public present.

15. Announcements:

18.A Next Meeting Date: It was agreed that J. Combo would post in the Nogales International a notice for a revised rates and fees public hearing as soon as possible to discuss water hauling cost recovery. Based upon the Nogales International timing for such a posting a future meeting date would be set. In addition the Board should have a meeting in advance of the Nogales International first posting to review various options to post on the TTDWID's website when the first posting occurs.

17.B Future Agenda Items: water hauling cost recovery option selection.

16. Executive Session: None Required.

17. Adjournment: J. Combo moved to adjourn the meeting at 7:40, seconded and unanimously approved.