

Board of Directors of the Trujillo Trail DWID, SCC Arizona
Meeting Minutes October 19, 2022, 5:00 P.M. MTS Time via Zoom



1. **Call to Order and Roll Call:** The meeting was called to order at 5:00. Present were J. Combo, D. Luckadoo, J. Jenkins. E. Stubbs, F. Cassidy, M. Flanders and P. Fitzsimmons were also present.
2. **Approval of Agenda:** Motion to approve agenda by J. Comb. The motion was seconded and unanimously approved.
3. **Approval of Minutes of August 18 Meeting:** There was an error in the Minutes of the September 20th. Because of technical difficulties the Clerk was unable to make the correction earlier. The corrections will be made, and the draft of the minutes will be sent to the Board for approval.
4. **Chair, Board Members, and/or Treasurer and Clerk Reports Current Events:** The leaky gasket at Echo Canyon has been repaired. All seems to be fine now and there is sufficient water. There will be a follow-up on repairs that are in progress. Ed is checking on prices of pump motors and will update us.
5. **System Operator Report:** There was another leak at one of our properties, but it was on the user side of the system and did not impact our system. We need to pay attention to what contractors are doing on site and build relations with the contractors so that communication lines can be kept open. We have good inventories in the Echo Canyon and Trujillo Trail yards. A pool was recently filled from the 42 yard. Monthly E. coli and Coliform testing has been done and we are good there.
6. **Discussion and Possible Action Possible Required Action regarding WIFA loan and registering well with ADEQ.** When we bought the well, we had all of the tests done to be sure we were buying a good well and everything was fine, however, now that we are registering the well and it is going to be placed in service, we may need to do a new test to satisfy ADEQ. If this is required to be done by ADEQ it will cost about \$3,600. We don't know if we will be required to do the tests again. It is not clear if this is something covered by WIFA or not. J. Jenkins will follow up with ADEQ and the Contractor working on the system. J. Jenkins is authorized to get the samples necessary if we need to that.
7. **Update and Possible Action regarding Pipeline Engineering Firm:** The tank at 42 along with pumps and any other equipment is a component of the pipeline construction, but we are not yet clear on what Converse will be including. ADEQ is considering raising fees. This is still under consideration, so we have no idea of the cost which might be involved. It is possible that new replacement equipment could be considered repair & maintenance. ADEQ would make charges for any new equipment not considered repair & maintenance. We have let Converse know that we want to see the 30% design effort, which would be a little more than conceptual, so we can review and make sure that our needs are being met and that what we need is on the drawing before we give him the blessing to move forward. What Converse designs will have a maximum capacity and we need to make sure that that sets us up for the longer term. The tank we have now is probably sufficient. Converse has indicated that we are getting close to the 30% level in the design work. The design work may surpass the \$50,000 that WIFA is covering. We need to know that the system will not cost more than the \$700,000.

8. **Discussion and possible action regarding Project Manager:** Tabled
9. **Discussion and Possible Action regarding Board Resolution approving Pipeline Easement(s) and expense.** D. Luckadoo spoke with Tony and Tony agreed to a \$5,000 payment from the DWID for the easement to the 42 Yard. The easement form makes it clear that the easement cannot be encroached upon. We need to make sure that there are no liens on the property in question and get title insurance on that search to protect us. It was recommended that we call LaPuzza, who has done work for us in the past because he is familiar with the property. We are still looking into the upper easement. We would like to trade the upper easement for service in the future. We also need to verify whether we need an easement across Trujillo Trail. Do we need approval from the County to construct the pipeline. The County would have it be informed, and we would need to coordinate with them. State law allows for our use of the easement. J. Combo made a motion to approve TTDWID Resolution 2022-05 and the cost described therein for the 42 easement and authorized the execution of the attending documents and further authorize D. Luckadoo to negotiate the upper easements from Alhueron or ASPOA. The motion was seconded and unanimously approved
10. **Discussion and Possible Action regarding having an outside maintenance person on retainer in case of emergency.** Tabled.
11. **Discussion and Possible Action regarding developing backup pressure pump options for Echo Canyon and Trujillo Trail along with associated costs and steps.** Tabled.
12. **Discussion and Possible Action regarding assigning Power of Attorney to a board member to license the new water trailer.** D. Luckadoo made a motion that either he or J. Jenkins will sign the Power of Attorney authorizing J. Combo to license the water trailer. The motion was seconded and unanimously approved.
13. **Call to the Public:** No response from the Public
14. **Announcements:**
 - 14.A **Next Meeting Date:** To be Determined as need arises.
 - 14.B **Future Agenda Items:** Discussion and possible action with regard to Policy regarding Customer requirements for water line extension costs and obligations; Update on WIFA and possible required action; Discussion and Update on Engineering firm; Discussion and possible action with regard to Project manager; Discussion and possible action regarding fees and fines incurred with faulty water line connections and construction; Discussion and possible action regarding easements at top and bottom of project; Discussion and possible action regarding having an outside maintenance person on retainer in case of emergency.
15. **Executive Session:** None Required.
16. **Adjournment:** Motion to adjourn by J. Combo. The motion was seconded and unanimously approved.