

**Board of Directors of the Trujillo Trail DWID, SCC Arizona**  
**Meeting Minutes September 20, 2022, 5:00 P.M. MTS Time via Zoom**



1. **Call to Order and Roll Call:** The meeting was called to order at 5:01. Present were J. Combo, D. Luckadoo, J. Jenkins, also present were E. Stubbs, F. Cassidy, Meg Flanders and P. Fitzsimmons.
2. **Approval of Agenda:** Motion to approve agenda by D. Luckadoo, seconded and unanimously approved.
3. **Approval of Minutes of August 6 Meeting:** Motion to approve minutes by D. Luckadoo, seconded and unanimously approved.
4. **Chair, Board Members, and/or Treasurer and Clerk Reports Current Events:** J. Combo spoke to the ongoing work on the equipment in the yards. **J. Jenkins** spoke to water connections and if all are paid at this time. The treasurer indicated that all were up to date. Gutfahr from the County inquired about our recent tax situation and was assured that there are no changes. We also notified the County that we will not be having an election in March
5. **System Operator Report:** There was a leaking gasket at the Echo Canyon yard. We had some water hauled from the 42 Yard. Jackson worked on it and both upper yards seemed to be working properly. They do need to be checked daily and gasket needs to be fixed. We are working on getting pumps fixed and new equipment for back up. We were asked for diameter of pressure cap and bolt size. All of the **for Power of Attorney for John Combo:** J. Jenkins made a motion to allow J. Combo to get a power of attorney in order to register the water trailer with ADOT, seconded and unanimously approved.
6. **Discussion and Possible Approval of Policy** regarding customer obligation for water line extension costs and obligations: Tabled at this time
7. **Discussion and Possible Action** regarding WIFA loan: None at this time
8. **Update and Possible Action** regarding pipeline engineering firm. Alan Converse has indicated that he is getting slow response from the utility companies but hopes to have information to us in about 10 days. WIFA is taking care of the initial payment to the engineering firm.
9. **Discussion and Possible Action** regarding pipeline Project Manager: It is premature at this time to have a Project Manager.
10. **Discussion and Possible Action** regarding emergency work: Has already been resolved. At least 2 board member who are not involved in the work or the Treasurer and a board member should approve any incoming invoices. J. Jenkins made a motion to approve, seconded and unanimously approved.
11. **Discussion and Possible Action** regarding fees and fines: Tabled for the present. If someone doesn't follow prescribed protocol then there would be no service. Member is charged for a line break they would pay for the water lost and it would be prepared. If they break the main line, the member would have to pay for any of our cost and they would be required to repair. It is property specific and thus we will use Tucson Water regulations and modify it as needed per site. How and where we want them to tie in is the most important. Ed will post a link to the Tucson information on the website.
12. **Discussion and Possible Action** regarding outside maintenance person on retainer in case of emergencies: We have responsibility to provide good water to our members and it can be difficult

with only a few member that can work on the system in an emergency. We should at least start looking for someone we can call on. It is not in the 2022/2023 budget. We could put someone on a life retainer. We have to be able to respond to emergencies. This will be discussed further in the future.

13. **Discussion and Possible Action regarding District Easements and Boundary Expansion: Will be held after executive session**

14. Discussion and Possible **Action** regarding developing backup pressure pump options: J. Combo has requested price for new Ibarra pump for Echo Canyon. We don't have the information at this time. We are getting the information we need to repair what we have and have backups as well.

15. EXECUTIVE SESSION: Held Regarding Easements. General Meeting reconvened at 6:32. We will continue to negotiate for the easement at the top by Trujillo Trail and at the bottom at the 42 Well site. J. Combo made a motion that D. Luckadoo will work with Gary Brasher who is assisting at no charge to pursue an easement at the 42 Well yard and E. Stubbs will pursue easement conversation at to the easement at the Trujillo Trail, seconded and unanimously approved.

16. Announcements:

16.a Next Meeting Date to be determined

16.b Future Agenda Items:

Discussion and Possible action regarding customer obligation for water line extension costs and obligations;

Discussion and possible action regarding WIFA Loan; Update and Possible Action regarding pipeline Engineering Firm;

Discussion and possible action regarding pipeline Project Manager; Discussion and possible action regarding having an outside maintenance person on retainer in case of emergency;

Discussion and possible action regarding developing backup pressure pump options for Echo Canyon and Trujillo Trail along with associated costs and steps;

Discussion and possible action regarding easements; Discussion and possible action regarding new District Clerk.

16. **Adjournment:** Motion to adjourn at 6.41 p.m. by J. Combo, seconded and unanimously approved.