

**Board of Directors of the Trujillo Trail DWID, SCC Arizona**  
**Meeting Minutes May 18, 2022, 3:00 P.M. MTS Time via Zoom**



1. **Call to Order and Roll Call:** Meeting convened at 3:00 p.m. MST via Zoom and **Roll Call:** Present at 3:00 p.m. meeting were J. Combo, D. Luckadoo. J. Jenkins was absent. Also in attendance were F. Cassidy, E. Stubbs and M. Flanders and Jeanne Combo.
2. **Summary of Current Events:** E. Stubbs reported that he has sent a check to Zach, our Bond Counsel in the amount of \$10,000.
3. **System Operator Report:** D. Luckadoo spoke for J. Jenkins. ADEQ came to inspect the 3 well sites. They will be sending the results to J. Jenkins
4. **Approval of the Minutes** of the May 10 and 12 Meetings. J. Combo moved to approve, the motion was seconded and unanimously approved.
5. **Discussion and Possible Action** to appoint of Interim District Clerk while M. Flanders is not available. J. Combo moved that Jeanne Combo be approved as Interim District Clerk while M. Flanders is unavailable. The motion was seconded and unanimously approved.
6. **Discussion and Possible Action** to authorize the submission of an application for a supplemental loan in the amount of \$435,000. Evan March, Senior Financial Analyst for WIFA, suggested that we do a supplemental loan and that we authorize an addendum to the original Resolution approving the increase the loan by \$435,000 in the loan to \$700,000. J. Combo made a motion that we approve the request for a supplemental loan from WIFA in the amount of \$435,000 to be added to our existing \$265,000, 20-year loan, recognizing the necessity for these additional funds from the feedback given to us be the design engineering firm that is designing our project. The motion was seconded and unanimously approved.
7. Discussion and Possible Authorization of **Hiring** Bond Attorney. Accomplished at May 12 Meeting
8. **Discussion and Possible Action** of preparing an explanatory note to our members about loan amount, term and forgivable principal, technical consulting paid, and selected with our input, by WIFA. This is currently premature. Tabled
9. **Discussion and possible action** to hire a project manager for the pipeline project: This may be premature, but it was discussed that having a project manager working with the design firm is a good idea. Our engineering firm can manage the project as well and will be providing us with a proposal. Tabled
10. **Discussion of possible realignment of pipeline:** We must wait until we have a survey before anything is decided. Tabled
11. **Discussion and Possible Action** to pay E. Stubbs up to \$1,500 for preparation of loan documents. Proceeds to be donated to a 501c3 charity. J. Combo moved to pay E. Stubbs which will be paid over to a 501c3. Seconded and unanimously approved.
12. **Discussion and Possible Action** regarding low water inventory: The pool policy has been adopted. It is possible to restrict outdoor watering, but that does create a policing issue. If there is high water usage a consult with the user to follow up to see why the usage is high and discuss water reduction possibilities might be in order. Once we have a reliable water source water restrictions will not be

needed. Mid-April through June notice could go out to encourage consumers to conserve. We will keep this on the agenda for further discussion.

13. **Discussion and Possible Action** regarding finding a new District Clerk. Tabled
14. **Discussion and Possible Action** regarding Budget, rates and fees for the fiscal year of 2022-2023. Timeline is typically finalized sometime in June so that it can be sent to the County so that any taxation item can be placed on their agenda which is the 1<sup>st</sup> week of August. Since we will probably not be going to have a tax, the timeline is not so critical. If possible, it would be good to have a budget in place by the end of June. New rates and fees would be done at the same time. We will have to start servicing the loan 5 months after the first draw and who else might be interested.
15. **Discussion and Possible Action** to investigate requirements to change status at 42 Aliso Springs Road to non-exempt status. An exempt well is limited to 10-acre feet per year. If we can get non-exempt status more water can be produced at the 42 well yard. Tabled for further discussion.
16. **Elections.** If only one person or none, we don't need an election. If nobody steps up, the County Board of Supervisors will choose someone. District elections are different from regular County elections. Mail votes might be better, but there are issues because of property owners who reside outside of the District. We need to let Ms. Schultz know by June 13. We can always cancel if we don't need an election. There is paperwork that needs to be filled out, also for a write-in candidate.
17. **Public Official Overview.** Not discussed
18. **No Call to the Public as no public present**
19. **No Executive Session was held.**
20. **Futures Meeting:**
  - 20.1 Set up a meeting for next week for either Thursday or Friday, May 26 or 27, 2022
  - 20.2 Future Agenda Items. Discussion and possible action of the following items: Approve Resolution to increase of loan amount; explanatory note to members; obtaining a new clerk; hiring of Project Manager; rates and fees and budget; elections; discussion regarding how to deal with high water users.
21. Motion to Adjourn made by J. Combo, seconded and unanimously approved. Meeting Adjourned at 3:49. pm. MST