



Board of Directors of the Trujillo Trail DWID, SCC Arizona
Meeting Minutes February 5, 2022,
Tubac Community Center, 10AM

Call to Order and Roll Call

Meeting called to order at 10 a.m.

Roll Call: Present were J. Combo- Chairman, J. Jenkins - Member, F. Cassidy - Council, M. Flanders - Clerk, E. Stubbs – Treasurer. Absent, D. Luckadoo – Member

Adopt the Agenda

Skipped

Approval of Minutes of the January 29, 2022, Board Meeting

Motion to approve Minutes as amended to Correct past due amount from \$960 to \$950. J. Combo moved, Seconded J. Jenkins, **Passed Unanimously**

Reports

Chair Report

We receive notice of upcoming elections, and we must notify the director of election SCC whether we will have an election or not. We need to notify them by March 3rd. If D. Luckadoo is willing to continue to serve there would be no need for an election. Frank will get the information to M. Flanders and it will be submitted prior to March 3rd for the August 2 election period.

J. Combo has received email reports that a couple of our members were getting water spurts. He has reached out the someone else who may be affected awaiting feedback.

Treasurer Report

The District has \$55,200 and change in liquid assets and no payables. 3 Members are more than 60 days in arrears so he may need to engage our attorney to collect.

System Operator Report

J. Jenkins did have a leak at 215 but was able to take care of it quickly and doesn't think it was a source of significant water usage. The Rock Canyon well is offline, so he is not sure what is causing it. It may be related to the Echo Canyon tank having too much water in in the pressure tank it and moving the air compressor to the Echo Canyon yard from the Rock Canyon yard may correct that.

Agenda item #5 Discussion & Possible Action Regarding Easements & Other Property Rights

Tabled for this meeting because of D. Luckadoo's absence.

Agenda item #6 WIFA Update

E. Stubbs noted that the most important item we need is for the Board to place a value on the water system equipment which was transferred from ASPOA to TTDWID. We need this to update the balance sheet to correctly reflect our fixed asset balances. Also, the District will need to develop a new budget and rate schedule to service the WIFA loan. The 2021/2022 rates are adequate to service one month [June 2022] but no more.

We do not presently know the length of time the debt will be carried (10, 15, 20 years). Our WIFA application requested \$275,000. The District will not know the actual funds required until the WIFA supplied engineers give us a specification.

WIFA Update (continued)

All the pages of the WIFA application were reviewed with inputs, suggestions, and questions being noted. The DUNs application needed a physical address which will be 42 Aliso Springs Rd. That physical address will also be used for the WIFA application. We have some information re: project description, area map, system information from our initial application to WIFA for funding which we can reuse. We developed approximate percentages of where the funding would be spent between design, construction, etc. With the completion of our application and possible receipt of funds from WIFA, the Board will have a future discussion and possibly take action with regard to the adequacy and sources of potential revenues.

E. Stubbs will complete the financial addendum.

K. Stubbs will put document package together this coming week and J. Combo will sign.

The Board can discuss and define value of the assets. It can be done individually and sent to Meg and Ed.

If the next WIFA meetings are April 21, June 16. We want to be heard at the April 21 meeting. To be considered at the April 21st meeting of WIFA Board, WIFA needs the application prior to February 18

E. Stubbs will get a proposed budget together for the Board to review.

K. Stubbs will send September equipment list to the Board.

Call to the Public

No comments

Announcements

Next Meeting, Saturday February 12th probably fully on Zoom

Future Agenda Items

1. Review WIFA application and finalize
2. Preliminary 2022/2023 budget and rates discussion
3. Discussion and Possible Action Regarding Easements and Other Property Rights already held and /or needed by the TTDWID, and strategies for obtaining additional needed easement and other property rights.

Adjournment

J. Combo moved to adjourn the meeting, J. Jenkins seconded, **passed unanimously**. The meeting was adjourned at 12:00 p.m.