

**MINUTES OF THE INITIAL MEETING BOARD OF DIRECTORS  
TRUJILLO TRAIL DOMESTIC WATER IMPROVEMENT  
DISTRICT, SANTA CRUZ COUNTY, ARIZONA**

**9:00am, Saturday July 24, 2021, Tubac Community Center**

1. CALL TO ORDER 9:10am. Attorney F. Cassidy welcomed those present and offered the agenda. He announced all board members were present; J. Combo, J. Jackson, and D. Luckadoo, thus constituting a quorum. All have signed and submitted their loyalty oaths. Also attending: J. Beach, D. Sweetnam, K. & N. Rivers, J. Lopez, E. & K. Stubbs. Open meeting, others can join anytime; P. Tarzian joined ~9:45.
2. ELECTION OF CHAIR OF THE BOARD OF DIRECTORS. J. Jenkins nominated J. Combo as CHAIR, seconded, 2 in favor, 1 sustained, passed.
3. SELECTION BY LOT OF BOARD MEMBER WITH TWO-YEAR TERM. Board members will serve 4-year terms, elections every 2 years. Lot selection by means of cutting the cards for the board member who will hold the November 2022 short term ensued; low card is short term, D. Luckadoo drew short term. Seat 1, J. Combo term expires 2024, Seat 2, J. Jenkins, term expires 2024, Seat 3 D Luckadoo, term expires December 31, 2022.

4. IDENTIFICATION OF WHERE PUBLIC NOTICES OF TTDWID BOARD OF DIRECTORS MEETINGS WILL BE POSTED, AND CONSIDERATION AND DISCUSSION OF WHETHER TO ESTABLISH A TTDWID WEBSITE.  
A motion was made, seconded and passed unanimously that:

Notices will be posted at the Tubac Post Office, TrujilloTrailDWID website and Nogales International newspaper as appropriate.

Send SCC Clerk notice locations, notify Supervisors and email all Members. -

E. Stubbs to create website, reimbursement of hard costs only.

5. SELECTION AND/OR APPOINTMENT OF DISTRICT OFFICERS AND STAFF.
  - 5.1. District Manager no action at this time.
  - 5.2. District Clerk – motion was made and seconded to appoint E. Stubbs as interim clerk, passed unanimously.
  - 5.3. District Attorney – motion was made and seconded that F. Cassidy be appointed district attorney, passed unanimously.
6. ADOPTION OF RULES OF PROCEDURE. No action at this time.
7. PREPARATION OF FINANCIAL STATEMENT AND ESTIMATE OF EXPENSES (BUDGET) AND SETTING DATE FOR HEARING ON THE DISTRICT’S ANNUAL BUDGET. Moved and seconded to hold a meeting July 31, 2021 to present draft budget, passed unanimously.

8. DISCUSSION, DIRECTION, AND POSSIBLE ACTION REGARDING SEEKING

REIMBURSEMENT FROM NON-ASPOA PROPERTIES LOCATED WITHIN THE JURISDICTIONAL BOUNDARIES OF THE TTDWID FOR THEIR FAIR-SHARE PROPORTION OF COSTS OF FORMATION OF THE TTDWID. To be discussed at the upcoming rates and budget meeting July 31, 2021.

9. DISCUSSION, DIRECTION, AND ACTION REGARDING ACQUISITION OF THE WATER SYSTEM ASSETS CURRENTLY OWNED BY THE ALISO SPRINGS PROPERTY OWNERS ASSOCIATION (ASPOA). Atty Cassidy presented draft Quit Claim Deed and Bill of Sale; (ASPOA Atty Shupe fine with the approach), motion and second; BOD agreed to continue with the methods presented with no warranty. Bill of Sale to be updated with list of equipment, passed unanimously.
10. DISCUSSION, DIRECTION, AND ACTION REGARDING THE ESTABLISHMENT OF PROPOSED WATER RATES AND FEES AND THE SETTING OF A HEARING FOR THEIR ADOPTION. Moved and seconded to hold a meeting Saturday July 31, 2021 to establish proposed water rates and fees and set a hearing for adoption, includes #11 below, passed unanimously.
11. DISCUSSION, DIRECTION, AND POSSIBLE ACTION REGARDING PURSUIT OF FUNDING FROM WATER INFRASTRUCTURE FINANCE AUTHORITY OF ARIZONA TO CONNECT THE WELL AT 42 ALISO SPRINGS ROAD TO THE EXISTING WATER SYSTEM AND MAKE OTHER WATER IMPROVEMENTS AND UPGRADES. See #10 for action.
12. DISCUSSION, DIRECTION, AND POSSIBLE ACTION REGARDING CURRENT WATER FACILITY MAINTENANCE AND REPAIR ITEMS. No action taken at this meeting.
13. DISCUSSION, DIRECTION, AND POSSIBLE ACTION REGARDING THE NON-EXEMPT STATUS OF THE WELL AT 42 ALISO SPRINGS ROAD (WELL NO. 55-574654) AND COMMUNICATIONS RE SAME WITH THE ARIZONA DEPARTMENT OF WATER RESOURCES. No action taken at this meeting.
14. PUBLIC OFFICIAL OVERVIEW. Atty Cassidy presented.
15. CALL TO THE PUBLIC. P. Tarzian indicated he may volunteer to provide public body training. Chair thanked him for his suggestions. No action taken at this meeting.
16. FUTURE AGENDA ITEMS. Chair called for items, none offered.
17. EXECUTIVE SESSION. No action taken at this meeting.
18. ADJOURNED 11:24am.